

Appendix A

Quarter 2 / Month 6 (September 22) Financial Report – Community Services Committee

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Revenue Budget - Community Services

2021/22 Outturn £k	Forecast at M06 £k	Annual Budget £k	Outturn Variance £k	Change from M03 £k	One-off events £k	Ongoing Pressures £k
1,255 Salaries	1,284	1,309	(25)	(25)	(25)	
(34) Car Parking-On Street	(14)	(14)	0	0		
28 Car Parking-Off Street	26	(18)	44	44		44
(15) Hackney Carriage/Private Hire	(19)	(19)	0	0		
208 Leisure & Community Grants	260	260	0	0		
248 Environmental Services	268	273	(5)	(5)	(2)	(3)
1,960 Waste Services	2,217	1,980	237	37		237
(69) Cesspool Services	(60)	(109)	49	49		49
(266) All Operational Services	(138)	(153)	15	15	(23)	38
405 Parks and Open Spaces	552	537	15	15	17	(2)
42 Streets & Public Conveniences	(1)	5	(6)	(6)	6	(12)
3,762 Community Services	4,375	4,051	324	124	(27)	351

Communities Services overspend £324k (Change: £124k increase from Q1) mainly due to:

- **(£25k) Salaries** : savings due to unfilled vacancies in Waste and Streets (Change from Q1: £25k decrease).
- **£44k Car parking** : reduced revenue for Off Street Car Parking, due to reduced reliability in car parking machinery and also some of the car parks no longer having the volume of cars parking. This is an ongoing issue. Mitigation - reviewing barrier system for feasible alternative charging facilities at Ellice Road (Change from Q1:£44k increase).
- **(£5k) Environmental Services** : savings (£7k) recharges for salary costs (£3k) unbudgeted one-off grant received from DLUHC less £5k reduce Gambling Licences Income (Change from Q1: £5k decrease).
- **£237k Waste Services** : due to potential contract indexation and labour costs inflation. This is deemed to be ongoing but mitigations are being explored within the Committee. £238k additional Biffa costs, £11k less Income as demand for Bulky Waste Collections has slowed, (£4k) increased price/tonne additional income from clothes and textiles collections, (£7k) less expenses for recycling palm banks collections and (£1k) less diesel costs (Change from Q1: £37k increase).
- **£49k Cesspool Services** : £57k reduced income and £8k less costs for Cesspool emptying continues on from last financial year. High value commercial clients were lost to aggressive undercutting by other providers (Change from Q1: £49k increase).
- **£15k Operational Service** : multitude of offsetting variances, notably increases in cemetery fees (£8k) with the sale of the reclaimed area for double plots. Note, once they are all sold this revenue will return to the normal rate. Additional £10k costs incurred to ensure the Depot is O licence compliant, due to loss of staff we have taken out a 1 year contract (Change from Q1: £15k increase).
- **£15k Parks and Open space**: reduced revenue (continued from last financial year). (Change: £15k increase from Q1)
- **(£6k) Streets & Public Conveniences**: budget not required for business rates as now exempt. (Change from Q1:£6k decrease).

Savings Tracker - Community Services

Committee	Target	Blue Achieved	Green	Amber	Red	Black - BAU Full Year Forecast
	£k	£k	£k	£k	£k	£k
Community Services	177	79	79	20	0	0

- The Community Services Committee budget includes a savings target of £177k.
- Of this:
 - £78.5k is currently deemed to be achieved
 - £78.5k is deemed to be achievable
 - £20k is deemed to be at risk
- The £20k amber element relates to savings in Operations and Localities. This relates to a reduction in the number of mechanical sweepers. Whilst the number of active sweepers will be reduced, the service is awaiting quotes for a scheduled replacement, likely to be next financial year. It is expected that the majority of the saving can be delivered. Detail of the savings plan for this committee is set out below:

MTFP Savings Title	Savings Achieved £	Green Forecast in Remainder of the Year £	Amber Forecast in Remainder of the Year £	Red Forecast in Remainder of the Year £	Total Savings Forecast in 2021/22 £
Mechanical Sweeper Utilisation			20,000		20,000
Efficiency and income improvement on various Reg services	8,000	8,000			16,000
Tandridge Commercial Services works to Housing - Full cost recovery	4,500	4,500			9,000
Charge for contaminated Bin Clearances	1,000	1,000			2,000
Increase Garden Waste charges	32,000	32,000			64,000
Charge schools for recycling collections	12,500	12,500			25,000
Introduce a Vacancy Factor in staff budgets	20,500	20,500			41,000
	78,500	78,500	20,000	0	177,000

Capital Budget - Community Services

Scheme Name	Original	Carry	Budget	Forecast	
	Budget	Forwards	Including	FY	Varinace
	2022/23	from	Carry	Forecast	at M6
	£	2021/22	Forwards	at M6	2022/23
		£	2022/23	£	£
Vehicle Fleet Renewals	204,300	172,100	376,400	376,400	0
Plant, Furniture & Equipment (GF)	8,000		8,000	8,000	0
Car Parking	34,900		34,900	34,900	0
Childrens Playground Equipment	27,200	398,500	425,700	425,700	0
Land Drainage Capital Works	10,000		10,000	10,000	0
Park, Pavilions & Open Spaces	114,200	163,600	277,800	277,800	0
Grange Meadow Access Works	0	250,000	250,000	250,000	0
Public Conveniences Capital Works	150,000	100,000	250,000	250,000	0
Litter Bins	8,300		8,300	8,300	0
Garden Waste Bins	25,000	12,600	37,600	37,600	0
Playground Improvements Match Funding	0	50,000	50,000	50,000	0
Refuse, Recycling and Food Waste bins	90,000	19,900	109,900	109,900	0
Total Capital Programme	671,900	1,166,700	1,838,600	1,838,600	0

- The Capital Budget was approved by Full Council on 2nd February 2022 at £672k.
- This was supplemented by £1,167k of carry forwards from 2021/22 as part of the outturn report to S&R on 30th June 2022
- The total budget for 2022/23 is therefore £1,839k
- The schemes are being line by line reviewed for deliverability
- Spend across the Committee's schemes is c.£0.5m (25%) at Q2

Revenue Risks – Community Services

Outline of Risk	Mitigation	Range Max - Min £k	Likely Financial Risk £k
<p>Inflationary impact on waste contract may vary from amount indicated in forecast depending on final calculation of inflationary pressures. An indicative value of £238k has been included in the forecast.</p>	<p>Regular meetings continue to discuss progression of the new contract and will review issues as they arise</p>	<p>£100k-£300k</p>	
<p>Trees Programme Budget may not be enough for 2022/23. Budget provided last year was not used as work has to be co-ordinated with Network Rail with associated restrictions on access and cost. Work still has to be completed - last years estimated cost £45k. There has also been a request from the Interim Head of Services to increase the current Budget 2022/23 from £131k to £200k, to allow the Tree Officer to complete H&S work in this financial year.</p>	<p>Programme of works being established to ensure programme is kept to within Budget. However TDC has a high density of trees which have ash dieback and processionary moth issue. Lack of adequate tree management has put more stress on what work must be completed. Also looking at accessing outside funding to help with tree management</p>	<p>£59k</p>	<p>£59k</p>